



County of Los Angeles  
**CHIEF ADMINISTRATIVE OFFICE**

713 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012  
(213) 974-1101  
<http://cao.co.la.ca.us>

DAVID E. JANSSEN  
Chief Administrative Officer

Board of Supervisors  
GLORIA MOLINA  
First District

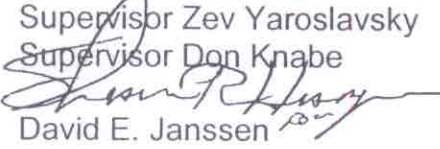
YVONNE B. BURKE  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

June 13, 2006

To: Mayor Michael D. Antonovich  
Supervisor Gloria Molina  
Supervisor Yvonne B. Burke  
Supervisor Zev Yaroslavsky  
Supervisor Don Knabe  
  
From: David E. Janssen  
Chief Administrative Officer

**NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) IMPLEMENTATION UPDATE**

On October 11, 2005, the Board of Supervisors adopted a resolution formally recognizing the National Incident Management System (NIMS) and adopting NIMS principles and policies into the County's emergency management system. The Board also directed the Chief Administrative Office, through its Office of Emergency Management (OEM), to: (1) Work with the appropriate county departments to develop a program to integrate NIMS, to the extent appropriate, into the County's emergency management system; (2) Identify statutes or regulations that may need to be repealed or amended to facilitate implementation of NIMS; and (3) Report back to the Board in June 2006 on the status of the NIMS integration into the County's emergency management system.

The Office of Emergency Management (OEM) has taken the following actions to ensure compliance with the Federal NIMS compliance requirements:

- OEM, with the assistance of the Emergency Management Council (EMC) Subcommittee, developed a NIMS Implementation Plan outlining the County's strategy and timeline for NIMS implementation. The intent of this plan was to fulfill Federal requirements and demonstrate the County's intent to fully comply with Federal requirements. The Governor's Office of Emergency Services (OES) reviewed this plan and confirmed it met Federal and State standards and guidelines.

8/21/06

- OEM, under the direction of the Chief Administrative Officer (CAO), prepared departmental directives and guidelines (based on the NIMS Implementation Plan) outlining steps county departments must take for NIMS compliance.
- OEM presented several NIMS orientation sessions for all county departments to review the NIMS Department Guidelines and assist them with implementation.
- OEM presented a NIMS orientation session for all Disaster Management Area Coordinators (DMACs) to review both the NIMS Implementation Plan and Department Guidelines. OEM made available all presentation materials to the DMACs so they could conduct NIMS implementation workshops for cities within their disaster management areas.
- OEM has and will continue to post pertinent NIMS-related materials to the County's Operational Area website (<http://lacoa.org/nn.htm>) for use by County departments and DMACs.
- OEM and county departments have begun completing NIMS requirements outlined in the Plan and Guidelines as follows:
  - OEM developed the Training Tracker System (TTS) database accessible through the Emergency Management Information System (EMIS) portal for county departments to document compliance with all requirements listed in the Department Guidelines.
  - OEM held numerous IS-700 NIMS introduction courses for all county department emergency preparedness, incident response and management personnel.
  - OEM trained over 100 county employees during general IS-700 training sessions.
  - OEM trained 45 County Emergency Operations Center (CEOC) staff members during the (CEOC) Workshops held in December 2005.
  - OEM trained approximately 400 Building Emergency Coordinators (BEC) during the quarterly BEC meeting in December 2005.
  - Several departments have trained many of their own personnel.
  - OEM and the county departments with primary emergency response roles and responsibilities completed the Federal NIMCAST survey to establish a NIMS compliance baseline.
  - OEM has established a workgroup to develop a County strategy for integrating NIMS into plans, policies, and procedures.
  - OEM is serving as a national credentialing stakeholder database participant.
  - OEM and county departments have begun "typing" county resources according to Federal guidelines. OEM will assess the availability of resource management software for use to inventory and track county emergency response resources.

Each Supervisor  
June 13, 2006  
Page 3

Future activities to ensure NIMS compliance include:

- Six IS-100, 200, and 800 courses are scheduled beginning in June 2006 for all County department emergency preparedness, incident response and management personnel. OEM will add more classes as needed.
- OEM will attend the State's NIMS Integration Workshop in June to review the State's NIMS 2006 Implementation Guidelines.

OEM will continue to work with county departments to ensure full County compliance with NIMS by the end of Federal fiscal Year (FFY) 2006, as required by Federal guidelines.

We would like to acknowledge the efforts that county departments, cities, and special districts have made thus far on this directive. If you have any questions regarding this status report, please contact Michael Brooks, Acting Administrator, Office of Emergency Management at (323) 980-2261.

DEJ:MB  
KG:cm

c: Executive Officer, Board of Supervisors